

**Report Date:** 17 Sep 2014

**Summary Report for Individual Task**  
**805D-208-2006**  
**Identify the Uniqueness of the Chapel Tithes and Offerings Fund (CTOF)**  
**Status: Approved**

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**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD5** - This product/publication has been reviewed by the product developers in coordination with the Chaplain School foreign disclosure authority. This product is releasable to students from all requesting foreign countries without restrictions.

**Condition:** Given a laptop, AR 165-1, DA PAM 165-18, and a powerpoint presentation.

**Standard:** Ensure student can identify the uniqueness of the Chapel Tithes and Offerings Fund (CTOF) and apply its uses 100% as they apply to daily Chapel Tithes and Offering Fund (CTOF) operations.

**Special Condition:** None

**Safety Risk:** Low

**MOPP 4:**

<b>Task Statements</b>
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**Cue:**

**DANGER**

None

**WARNING**

None

**CAUTION**

None

**Remarks:** None

**Notes:** None

**Performance Steps**

1. Identify the uniqueness of the Chapel Tithes and Offerings Fund (CTOF).
2. Identify the difference between an Appropriated Fund (AF) and a Non Appropriated Fund (NAF).
3. Identify the difference between a Moral Welfare and Recreational Non Appropriated Fund Instrumentalities (MWR NAFI) and a Chapel Tithes and Offerings Fund Non Appropriated Fund (CTOF NAF).
4. Identify sources of Chapel Tithes and Offerings Fund (CTOF) income.
5. Identify key personnel and their roles within the Chapel Tithes and Offerings Fund (CTOF).

(Asterisks indicates a leader performance step.)

**Evaluation Guidance:** Soldier must be able to identify the uniqueness of the Chapel Tithes and Offerings Fund (CTOF). Soldier must be able to identify key terms, personnel, and sources of funding with no error.

**Evaluation Preparation:** Setup: Provide the Soldier with the equipment and/ or materials described in the conditions statement.

**Brief Soldier:** Tell the Soldier what is expected of him/her by reviewing the task standard. Stress the importance of accurately identifying the uniqueness of the Chapel Tithes and Offerings Fund (CTOF).

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Identified the uniqueness of the Chapel Tithes and Offerings Fund (CTOF).			
2. Identified the difference between an Appropriated Fund (AF) and a Non Appropriated Fund (NAF).			
3. Identified the difference between a Moral Welfare and Recreational Non Appropriated Fund Instrumentalities (MWR NAFI) and a Chapel Tithes and Offerings Fund Non Appropriated Fund (CTOF NAF).			
4. Identified sources of Chapel Tithes and Offerings Fund (CTOF) income.			
5. Identified key personnel and their roles within the Chapel Tithes and Offerings Fund (CTOF).			

#### Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 165-1	Army Chaplain Corps Activities	No	No
	PAM 165-18	CHAPLAINCY RESOURCES MANAGEMENT	No	No

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT.

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination.

**Prerequisite Individual Tasks :** None

**Supporting Individual Tasks :** None

**Supported Individual Tasks :** None

**Supported Collective Tasks :** None